

Teaching An Old Board New Tricks

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Workshop for designated Teachers of Parliamentary Procedure

This workshop will review techniques you can use when training a board of directors in parliamentary procedure. We will discuss how to assess what the client really means when they ask you to “Teach our board parliamentary procedure.” Learn how to teach parliamentary procedure to a group that has “never done it that way before.” Learn how to go beyond *Robert’s* to help the board reach decisions fairly and effectively.

- 1.0 Evaluating the Problem
 - 1.1 Why do they think they need training?
 - 1.2 How are they making decisions now?
 - 1.3 What do they want?
- 2.0 Methods of Teaching
 - 2.1 Small intense workshops to address a specific problem
 - 2.2 Multiple workshops over a prolonged period
 - 2.3 Weekend retreat
 - 2.4 Keynote Address
 - 2.5 Resource Material you can provide
 - 2.5.1 Reading List
 - 2.5.2 Resell books purchased through AIP
 - 2.5.3 Your own proprietary material
- 3.0 Parliamentarians teach more than RONR - Parliamentary Procedure as TOOLS not just RULES
- 4.0 What parliamentary basics do you need to cover
 - 4.1 Fundamental principles
 - 4.2 Small vs Large Board
 - 4.3 Rules of Debate
 - 4.4 The Motion (main and secondary)
 - 4.5 Committees of the board vs the association
 - 4.6 Rights and Responsibilities of a board
- 5.0 The Law – You don’t have to be a lawyer to teach your client how the law impacts their board
 - 5.1 Not for profit law and the role of the board
 - 5.2 Sarbanes-Oaxley
 - 5.3 When is it important to contact your attorney
 - 5.4 Where can they access the information